

CAREER GEAR GREATER HOUSTON
Organizational/Operations Budget FY2021

Personnel		
Executive Director	\$	79,301
Accountant	\$	5,500
	\$	84,801
Development & Fundraising		
Grant Writer	\$	12,000
Marketing & Advertising	\$	700
Community Outreach	\$	2,700
Review HCAD & Taxes	\$	12,000
Fundraising	\$	15,000
	\$	42,400
Facility/Office Overhead		
Office Supplies	\$	1,200
Utilities		
Electrical	\$	4,800
Phone/Internet	\$	2,300
Staff & Board Development	\$	2,500
Insurance	\$	1,400
Occupancy/Rent/Water	\$	52,800
	\$	65,000
Program Expenses		
Mission Possible Coordinator	\$	28,310
RISE SU/GU Program Coordinator	\$	28,310
Lead Stylist	\$	28,310
Intake Coordinator	\$	12,000
Programming Facilitators	\$	62,000
Tailoring/Non-Donated Attire	\$	200
Hiring Events	\$	7,200
Workbooks/Materials	\$	38,290
Program Series Lunches	\$	1,500
	\$	206,120
TOTAL OPERATING	\$	398,321